

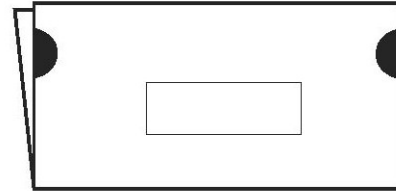
Important Notes:

- Self mailers are classified as single sheets of paper or multiple sheets folded together without any binding or stitching
- The folding configuration of the piece determines the location and quantity of wafer seals required
- Tabs can no longer have perfs and based on weight will require 1", 1.5", or 2" tabs
- Aspect Ratio must be between 1.3 and 2.5 (that is the length of the piece divided by the height)

Folded Self Mailers Wafer Sealing Rules

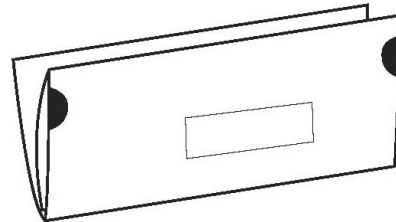
Single Sheet folded in half

Min. Height: 3.5" | Max. Height: 6"
Min Length: 5" | Max. Length: 10.5"
Min. Thickness: .009" | Max. Thickness: 0.25"
Max. Weight: 3 oz
Folded edge MUST be at the bottom
Use 2 1.5" non perfed seals, one on leading and trailing edge



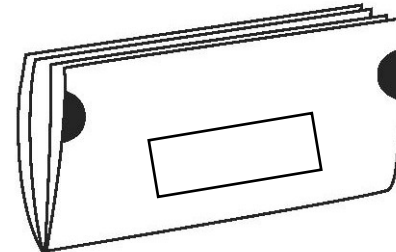
Single Sheet folded vertically in multiple panels

Min. Height: 3.5" | Max. Height: 6"
Min Length: 5" | Max. Length: 10.5"
Min. Thickness: .009" | Max. Thickness: 0.25"
Max. Weight: 3 oz
Folded edge MUST be at bottom below address
Use 2 1.5" non perfed seals, one on leading and trailing edge



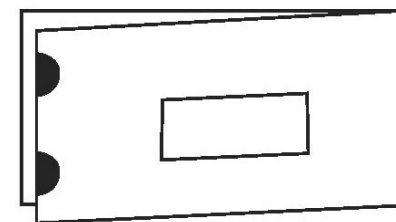
Multiple Sheets Nested and Folded in Half

Min. Height: 3.5" | Max. Height: 6"
Min Length: 5" | Max. Length: 10.5"
Min. Thickness: .009" | Max. Thickness: 0.25"
Max. Weight: 3 oz
Folded edge MUST be at the bottom
Use 2 1.5" non perfed seals, one on leading and trailing edge



Single Sheet folded in half horizontally

Min. Height: 3.5" | Max. Height: 6"
Min Length: 5" | Max. Length: 10.5"
Min. Thickness: .009" | Max. Thickness: 0.25"
Max. Weight: 3 oz
Folded edge MUST be to the right of the address
Use 2 1.5" non perfed wafer seals, both on trailing edge



Single Sheet folded horizontally into multiple panels

Min. Height: 3.5" | Max. Height: 6"
Min Length: 5" | Max. Length: 10.5"
Min. Thickness: .009" | Max. Thickness: 0.25"
Max. Weight: 3 oz
Folded edge MUST be to the right of the address
Use 2 1.5" non perfed wafer seals one on top, one on trailing edge

